



# TSMHA Board of Directors Annual General Meeting

Tecumseh Shoreline Minor Hockey Association (“TSMHA”)

## MINUTES OF ANNUAL GENERAL MEETING FOR THE FISCAL YEAR ENDED MARCH 25, 2017

**DATE:** Saturday, March 25, 2017

**TIME:** 9:30 a.m.

**PLACE:** Tecumseh Legion – Lanoue Street

Meeting commenced at 9:45 a.m.

### **1. Welcome and Introduction by President**

The President, Pete Morassutti, welcomed all members and thanked them for their participation.

The President introduced the Board members who were also present as follows:

Garry Rossi

Peter Morassutti

Bill Morris

Lee Walton

Sandy Perreault (not present)

Amanda Belanger

Dino Caro

Cliff Tucker (not present)

Steve Burke

Darren Harassemchuk

Elaine Vavoulis

Tony Rosa

Tom Mueller (not present)





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## **2. Call to Order and Constitution of Meeting**

### **a. Chairman**

In accordance with the By-Laws of TSMHA, the President, Pete Morassutti, assumed the Chair for the Meeting.

### **b. Secretary**

In accordance with the By-Laws of TSMHA, the Secretary, Bill Morris, assumed the duties of Secretary for the Meeting.

### **c. Appointment of Scrutineers**

The Chairman introduced Todd Shaw.

The Chairman indicated that: Mr. Shaw was a CPA practicing in Kent County and is a resident of Lakeshore. Mr. Shaw is independent of TSMHA; and acted as a Scrutineer at the AGM in previous years.

The Chairman also introduced Mrs. Mary Jo Shaw, his assistant, who was also from Chatham and independent of TSMHA.

The Chairman recommended that they be approved as Scrutineers of the meeting and indicated that they were the persons who supervised the membership check-in at the door to the Meeting and therefore had begun their duties as Scrutineers.

The Chairman then called the motion to approve the Scrutineers.

#### **MOTION:**

*To approve Mr. and Mrs. Shaw, CPA to act as Scrutineers to the Meeting.*

**MOTION MADE BY:** Tanya Morassutti

**SECONDED BY:** Vince Schembri

**DISCUSSION:** None

**Request for Poll:** None requested.

**RESULT:** On a show of hands, the vote carried **unanimously**, or, at least with “**no opposition**”.



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d. **Notice of Meeting**

The Chairman advised that the Voters List was finalized in accordance with the By-Law and that he had been advised by the Secretary and the members of the Board assisting in respect of the protocols for this meeting that this Notice of Meeting had been posted on the Association's website and in the arena as required by law, including to the membership, 10 days prior to the Meeting as well as emailed to all members who supplied TSMHA with email addresses.

e. **Scrutineers' Attendance Report**

The Chairman requested the Scrutineers provide an attendance report. The Scrutineers then provided the Chairman with a Scrutineers Report which indicated as follows:

➤	Number of General Members in Attendance	<u>50</u>
➤	Number of General Members Present by Proxy	<u>8</u>
➤	Total General Members in Attendance (In person or by Proxy) and Eligible to Vote	<u><u>58</u></u>

The Chairman indicated that the Scrutineers' Report revealed the fact that a quorum was present.



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f. **Declaration of the Chairman**

The Chairman of the meeting, then declared that a quorum of members being present and notice having been properly given that the subject Annual General Meeting of the members of TSMHA was therefore duly regularized and properly constituted for the business of TSMHA for the fiscal period ended March 31, 2016.

The Chairman indicated that he then intended to embark on the business of the meeting as set forth in the Notice of Meeting.

However, to protect the integrity of the meeting and the business to be conducted, the Chairman called for the following Motion:

**MOTION:**

*To approve the Scrutineers' Report, to confirm that a quorum of members was present for the conducting of business and that Notice of Meeting had been properly given and, as such, that this Annual General Meeting of the members of TSMHA was therefore duly regularized and properly constituted for the business of TSMHA for the fiscal period ended March 25, 2017.*

**MOTION MADE BY:** Dave Allen

**SECONDED BY:** Tanya Morassutti

**DISCUSSION:** None

**Request for Poll:** None requested.

**RESULT:** On a show of hands, the vote carried **unanimously**, or, at least with “**no opposition**”.



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### **3. Approval of Last Year's Minutes**

The Chairman advised that it would now been in order to approve the Minutes from last year's AGM which had been posted on the Corporation's website for quite some time in anticipation of this meeting. Three issues noted and to be amended.

The Chairman then invited a motion as follows:

**MOTION:**

*That the Minutes from the Annual General Meeting of TSMHA held on Saturday, March 26, 2016, as made available to the membership, be and the same are hereby approved, ratified and confirmed.*

**MOTION MADE BY:** Barb ??

**SECONDED BY:** Darren Harasemchuk

**DISCUSSION:** None

**Request for Poll:** None requested.

**RESULT:** On a show of hands, the vote carried **unanimously**, or, at least with "**no opposition**".



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## **5. Financial Matters**

### **a. Report of Auditor**

The Chairman advised that, Mike Cowan of BDO Canada, the auditors for TSMHA, will present this followed by the Treasurer, Elaine Vavoulis, as follows:

- i.) Financial Statements for April 30, 2016. These statements were finalized in September of last year and have been available since that time and were currently available for examination in accordance with the instructions contained in the Notice of Meeting. Pursuant to the law, these Financial Statements have been audited and we have the Auditor's report thereon, which, as expected, reveal no audit issues. These are the Financial Statements and the Auditor's Report that we require to approve.

The financial statements were displayed on an overhead electronic projector as follows: The Profit & Loss Statement; The Balance Sheet; The Divisional Accounting divided between the Travel Hockey Division and the House League Division and the separate pages regarding the P.A.C. Bingo efforts.

### **APPROVAL OF FINANCIAL STATEMENTS FOR THE YEAR ENDED April 30th, 2016 AND THE AUDITOR'S REPORT THEREON.**

The Chairman then invited a motion to approve the financial statements for TSMHA for the fiscal year ended April 30, 2016 and the report of the auditors BDO Canada thereon.

#### **MOTION:**

*To approve the financial statements for the fiscal year ended April 30th, 2016 and the report of the auditors, BDO Canada, thereon.*

**MOTION MADE BY:** Carlo DeRose

**SECONDED BY:** William Elwood

**DISCUSSION:** None

**Request for Poll:** None requested.

**RESULT:** On a show of hands, the vote carried **unanimously**, or, at least with "no opposition".



- ii.) Financial Period to end April 30, 2017. As a simple matter of fact, it is not possible to have available for approval at this meeting the audited financial statements for the current hockey year the fiscal period for which will end April 30, 2017. The year is not yet closed off. They will have to be approved at the next Annual General Meeting. However, the hockey year is largely completed and has been preliminarily reviewed and nothing appears irregular.

Elaine Vavoulis gave the following summary financial overview for the current hockey year:

## TSMHA 2017-2018 Budget

	2015-2016	2016-2017	2017-2018	
Registrants			700	
Registration	\$ 386,035.00	\$ 374,378.50	\$ 394,400	Fee of \$580; less fees of goalies, add tryouts, less bingo credits
Travel Fees	\$ 186,787.00	\$ 188,146.00	\$ 209,300	\$16,100 per team
Sponsorship	\$ 7,000.00	\$ 14,825.32	\$ 10,000	
Bingo	\$ 16,590.00	\$ 16,016.00	\$ 10,000	
Clinics	\$ 11,388.00	\$ 11,400.00	\$ 11,400	
Tryout fees	\$ -		\$ 12,000	
Bluewater playdown	\$ -			
Other	\$ 2,880.00	\$ 957.28	\$ 1,000	
<b>Total Revenue</b>	<b>\$ 610,680</b>	<b>\$ 605,723</b>	<b>\$ 648,100</b>	
<b>Expenses</b>				
Ice Fees	\$ 412,515.80	\$ 401,983.47	\$ 420,766	2% increase
Depreciation	\$ 52,909.00	\$ 53,000.00	\$ 53,000	
Insurance	\$ 32,533.37	\$ 35,123.83	\$ 35,000	
Referee & Timekeepers	\$ 27,282.00	\$ 20,607.90	\$ 25,000	
Stipend positions	\$ 13,000.00	\$ 13,000.00	\$ 13,000	equip manr-1000, Susan/Glenn \$500/mo
Day of champs	\$ 17,913.81	\$ 15,098.86	\$ 11,000	22/player
Clinics - players/goalies	\$ 11,864.00	\$ 9,203.75	\$ 11,500	
Socks/jerseys etc	\$ 463.00	\$ 28,925.97	\$ 25,000	32/player-travel; 9/player-H/L
Online registration charges	\$ 12,816.63	\$ 11,443.44	\$ 13,000	
Opening Day/Coach Appreciation/	\$ 3,683.31		\$ 4,000	
Bluewater playdown	\$ 2,514.00	\$ 2,025.00	\$ 2,500	
Clinics - coaches	\$ 6,708.25	\$ 4,746.55	\$ 5,000	
Hockey Supplies	\$ 13,529.00	\$ 1,380.20	\$ 1,500	I may have misallocated socks to hockey supplies
Professional fees	\$ 5,390.00	\$ 4,294.55	\$ 5,000	accountant only here
Other	\$ 2,160.00	\$ 3,141.91	\$ 5,000	league fines, food, keys, bingo exp
Support/Donations	\$ 500.00	\$ 4,713.56	\$ 500	
Sponsor Bar Changes/Name Bars	\$ 1,375.00		\$ 1,400	
OMHA reg fees		\$ 1,415.27		
Telephone & Internet	\$ 2,211.35	\$ 1,599.92	\$ 2,000	60/month; including website issues
Office Supplies	\$ 2,716.84	\$ 1,023.60	\$ 1,500	
Board Expense	\$ 165.00	\$ 1,456.95	\$ 1,500	
<b>Total Expenses</b>	<b>\$ 622,250.36</b>	<b>\$ 614,184.73</b>	<b>\$ 637,166</b>	<b>\$ -</b>
<b>Operating (Deficit)/Surplus</b>	<b>-\$ 11,570.36</b>	<b>-\$ 8,461.63</b>	<b>\$ 10,933.88</b>	<b>\$ -</b>





The Chairman observed that we appear to be in a positive operating position bearing in mind that we are a non-profit organization and these figures were not final.

### **ACCEPTANCE OF TREASURER'S REPORT**

The Chairman then invited a motion to accept the financial report.

#### **MOTION:**

*To accept the financial report of the Treasurer for the periods ended March 31, 2015 and April 30, 2016.*

**MOTION MADE BY:** Mr. Dutkewich

**SECONDED BY:** Barb ???

**DISCUSSION:** None

**Request for Poll:** None requested.

**RESULT:** On a show of hands, the vote carried **unanimously**, or, at least with “**no opposition**”.

### **APPOINTMENT OF AUDITORS FOR FORTHCOMING YEAR**

The Chairman invited a motion to approve auditors for the current fiscal year to end April 30, 2017 and for the ensuing year to end April 30, 2018 and specifically, BDO Canada.

#### **MOTION:**

*To approve BDO Canada as auditors for TSMHA for the current fiscal year to end April 30, 2017 and for the ensuing year to end April 30, 2018.*

**MOTION MADE BY:** Carlo Derose



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**SECONDED BY:** Mr. Allen

**DISCUSSION:** None.

**Request for Poll:** None requested.

**RESULT:** On a show of hands, the vote carried **unanimously**, or, at least with “**no opposition**”.



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## **6. Election of Directors**

The Chairman indicated that there are **five (6)** positions available for Director. The Six **(6)** candidates obtaining the **highest** number of **votes** will receive a **two (2) year term**. The Chairman indicated that there are seven (9) candidates all are eligible to run.

The Chairman indicated that it would shortly be in order to vote and that all ballots had been passed out at the door under the supervision of the Scrutineers and should be completed by designating with an "X" the persons you are voting for opposite their names on the Ballot.

He advised that Voters may vote up to a maximum of five (6). Any ballot with five (6) or less votes on it would be considered a good ballot. Any ballot with more than five (6) designated votes would be a spoiled ballot.

The Chairman indicated that the Scrutineers would take the necessary time to tally the votes and that the results of the voting would be posted on the website as soon as the tally was completed and no later than by 6:00 p.m. tomorrow, Sunday, March 26, 2017.

The Chairman indicated that he would invite each candidate to make a short presentation prior to calling the vote, however, the Chairman acknowledged that with the voting, the meeting would begin to break up and therefore he wished to address the final items on the Agenda before calling the vote.

The roll of the chair was move to Bryce Chandler who thanked Pete Morassutti for his many years of service to TSMHA and reported that Pete will remain on the Board as Past President. The chair of the meeting was returned to Pete Morassutti to proceed with the the balance of the Agenda:

## **7. Presidency**

Garry Rossi assumes the President role with the Past President role going to Pete Morassutti in accordance with TSMHA by-laws.

### **MOTION:**

*None Required*

### **MOTION MADE BY:**

### **SECONDED BY:**

**Discussion:** None

**Request for Poll:** None requested.



**RESULT:**



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## **8. Other Business (questions from the floor)**

**a. Subject of Matter: Amalgamation – Pete Morassutti**

No current discussion are underway

**b. Subject of Matter: Submission to move to Single A status – Steve Burke**

- Overall record, level of competition, tournament competitiveness, population base were some of the reasons for the submission
- Request was declined by the OMHA with no reason given. TSMHA has asked for rationale as to why

**c. Subject of Matter: Bingos – Pete Morassutti**

- Thank you to Anita ? and Bonnie ? for their many years of service
- TSMHA needs volunteers to be “bonafide” members to continue to run Bingos or we risk losing this revenue stream

**d. Subject of Matter: Guy Ducedre – Pete Morassutti**

- TSMHA thanked Guy for his many years of service and presented him with a small token of appreciation



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## **9. Meeting adjournment:**

Pete has thanked those who attended the meeting. Further he thanked the existing Board as well as those departing (Cliff, Steve, Sandy, Bill) for all their hard work over the past year. Thank you as well to all of our TSMHA coaches and volunteers.

### **MOTION:**

*To adjourn the meeting.*

**MOTION MADE BY:** Tanya Morassutti

**SECONDED BY:** Derek Kelly

**Discussion:** None

**Request for Poll:** None requested.

**RESULT:** On a show of hands, the vote carried **unanimously**, or, at least with “**no opposition**”.

Sandy Perreault announces that the vote is now OPEN.

**The meeting adjourned at approximately 10:20 a.m.**

Dated at Tecumseh, Ontario this 25<sup>nd</sup> day of March, 2017.

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Pete Morassutti, President of TSMHA  
Chairman of the meeting

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Bill Morris, Director Communication TSMHA  
Secretary of the meeting

Approved as to form and content, but subject to confirmation, ratification and adoption by the membership at the next members meeting called for the purposes of considering these minutes.